EUROPEAN SPACE AGENCY

Information Technology Sourcing Officer

Job Req ID: 15207
Closing Date: 22 July 2022
Publication: Internal & External
Vacancy Type: Permanent
Date Posted: 10 June 2022

Vacancy in the Directorate of Internal Services.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. We therefore welcome applications from all qualified candidates irrespective of gender, sexual orientation, ethnicity, beliefs, age, disability or other characteristics. Applications from women are encouraged.

This post is classified A2-A4 on the Coordinated Organisations' salary scale.

Location
ESTEC, Noordwijk, Netherlands or ESOC, Darmstadt, Germany or ESRIN, Franscati, Italy or ESAC, Villanueva de la Cañada, Spain or ECSAT, Harwell, United Kingdom

Description
The IT Sourcing Officer reports to the Head of the Access Governance and IT Sourcing Section, and is responsible for developing the sourcing strategy and savings plans for corporate and office hardware and software products.

Duties
Your responsibilities will include:
• setting up of Framework Agreements with major IT hardware and software vendors;
• facilitating the proactive identification and prioritisation of cost-saving initiatives by working with ESA-wide stakeholders to understand specific departmental business needs, assisting in supplier identification and selection, negotiating contract pricing and managing supplier relationships;
• analysing data from suppliers and internal sources in order to develop, implement, and monitor current and future sourcing strategies and savings opportunities;
• conducting market research;
• managing the software licence portfolio, checking the actual usage of licensed software, avoiding collection of shelfware, and planning the renewal or cancellation of software licences upon their due dates;
• keeping abreast of IT market trends, with particular reference to new IT standards and service models;
• helping prepare and participating in regular Value Analysis Team meetings with department stakeholders;
• developing and maintaining successful business relationships with key suppliers.

Technical competencies
IT policies, standards and guidelines
IT service portal, training portal and service communication
Knowledge of corporate information systems
Knowledge of ESA corporate IT services
Management of service contracts

Service portfolio management and service design

Behavioural competencies
Result Orientation
Operational Efficiency
Fostering Cooperation
Relationship Management
Continuous Improvement
Forward Thinking

Education
A master's degree in computer science, networks, electronics, telecommunications or business and administration is required.

Additional requirements
A minimum of five years' in-depth experience in IT sourcing and software license management are required. Solid, documented experience in the preparation, negotiation and implementation of industrial procurements is also mandatory.
Excellent negotiating skills supported by effective communication and reporting skills are essential. A sound knowledge of ESA's procurement process and rules would be an asset.

Other information
For behavioural competencies expected from ESA staff in general, please refer to the ESA Competency Framework.
For further information please visit: Professionals, What we offer and FAQ

The working languages of the Agency are English and French. A good knowledge of one of these is required. Knowledge of another Member State language would be an asset.

The Agency may require applicants to undergo selection tests.

At the Agency we value diversity and we welcome people with disabilities. Whenever possible, we seek to accommodate individuals with disabilities by providing the necessary support at the workplace. The Human Resources Department can also provide assistance during the recruitment process. If you would like to discuss this further please contact us email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom and Canada, Latvia, Lithuania and Slovenia.

According to the ESA Convention, the recruitment of staff must take into account an adequate distribution of posts among nationals of the ESA Member States*. When short-listing for an interview, priority will first be given to internal candidates and secondly to external candidates from under-represented or balanced Member States*. (https://esamultimedia.esa.int/docs/careers/NationalityTargets.pdf)

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment conducted by an external background screening service.

Recruitment will normally be at the first grade in the band (A2); however, if the candidate selected has little or no experience, the position may be filled at A1 level.

*Member States, Associate Members or Cooperating States.