

# Job Title: Head of Applications Governance Section

Job Requisition ID 10565 - Posted 16/10/2020



## EUROPEAN SPACE AGENCY

Vacancy in the Directorate of Internal Services.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

### Post Head of Applications Governance Section

This post is classified A2-A4 on the Coordinated Organisations' salary scale.

**Location**  
ESRIN, Frascati, Italy

### Description

Head of Applications Governance Section, in the Application Services Division, Information Technology Department, Directorate of Internal Services

### Duties

You will report to the Head of the Application Services Division of the Information Technology Department, Directorate of Internal Services, and be responsible for management of the "Applications Governance" Section and its resources and activities. In addition, you will be required to contribute to various Section activities and to represent it in various boards and reviews, as necessary.

Your tasks will include:

- managing a team of experts setting the pace for the functional and technical sections to operate according to a frictionless common method;
- organising sessions to build up networks of best practices across IT at ESA (as an evangelist on how best to perform);
- ensuring the planning, maintenance and evolution of the IT department's application governance;
- identifying issues in matrix operations services and facilitating conflict resolution;
- providing applications governance to the IT department, customers and other key stakeholders;
- identifying areas for improvement in IT processes/Method/Tools providing possible solutions compliant with the IT strategy;
- monitoring and guiding the Division Sections with respect to compliance with data protection rules, and data and record management guidelines;
- providing regular, comprehensive status and progress reports, covering scope, cost, schedule and quality, to the Head of Division and Department management, as required;
- providing expert support to business counterparts and operations, as required;
- ensuring quality compliance, as per QMS procedures, and managing projects according to the methodology adopted.

### Technical competencies

IT architecture design  
IT service and operations management  
Project and technical management  
Information security technology  
Knowledge of ESA corporate IT services  
Knowledge of corporate information systems

### Leadership competencies

Leading change

Fostering cooperation & effective team-working  
Developing & motivating people

## Behavioural competencies

Results Orientation  
Planning & Organisation  
Communication  
Teamwork  
Adherence to processes

## Education

You should have a Master's degree in Computer Science and or/management.

## Additional requirements

You should also have :

- more than 10 years' professional experience in integrating, implementing and/or managing large SAP ERP projects, with strong functional knowledge of SAP ECC (financial, controlling, fund management and project);
- good knowledge of SAP Supplier Relationship Resources modules and/or Human Resources modules is an asset;
- highly methodical approaches to work and strong planning abilities, as well as excellent written and spoken communication skills are required;
- knowledge of ERP (SAP), PLM , DMS/CMS and BI solution types and TOGAF, BPM, PMBOK/PMP, ISTQB, PROSCI and ITIL methods/standards.
- the potential to manage individuals or a team [of experts] [in a project or R&D setting];
- the ability to organise their activities and ensure a motivating work environment;
- strong leadership capabilities, with proven relationship management and communication skills;
- the ability to drive their team's performance, developing their people by encouraging learning, delegating responsibility and giving regular and constructive feedback;
- strong problem-solving skills to deal with day-to-day operational challenges, together with demonstrated planning and organisational skills;
- a strong results orientation with the ability to set priorities and present practical solutions both orally and in writing;
- the ability to manage challenging situations proactively and constructively and to be customer focused.

Previous people management experience is an asset for the position, as is international experience, i.e. outside the candidate's home country, as well as experience in diverse functional areas relevant to the activities of ESA.

## Other information

For behavioural competencies expected from ESA staff in general, please refer to the ESA Competency Framework.

The working languages of the Agency are English and French. A good knowledge of one of these is required. Knowledge of another Member State language would be an asset.

The Agency may require applicants to undergo selection tests.

## The closing date for applications is 13 November 2020.

If you require support with your application due to a disability, please email [contact.human.resources@esa.int](mailto:contact.human.resources@esa.int).

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Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom and Canada, Latvia and Slovenia.

According to the ESA Convention the recruitment of staff must take into account an adequate distribution of posts among nationals of the ESA Member States. When short-listing for an interview, priority will first be given to internal candidates and secondly to external candidates from under-represented Member States. (<http://esamultimedia.esa.int/docs/careers/NationalityTargets.pdf>)

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment.

Recruitment will normally be at the first grade in the band (A2); however, if the candidate selected has little or no experience, the position may be filled at A1 level.