

Job Title: Intern in the ESRIN Estates & Facility Management Division

Req ID 8883 - Posted 12/02/2020



EUROPEAN SPACE AGENCY

Internship Opportunity in the Directorate of Internal Services.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

Post

Intern in the ESRIN Estates & Facility Management Division

Location

ESRIN, Frascati, Italy

Our team and mission

Under the direct authority of the Head of ESRIN Estates & Facility Management Services we aim to provide an excellent working environment of all staff and visitors on the ESRIN campus. Due to the seismic activity experienced in Italy over the last few years we aim to increase the level of safety & security by carrying out the Seismic Reinforcement of all the structures on the ESRIN campus.

Interested candidates are encouraged to visit the ESA website: www.esa.int/ESA

Internship activities and learning areas

Topic 1

- Assist in the management of the day-to-day activities carried out on various construction sites. Ranging from managing the progress of works to managing the impact on the ESRIN day-to-day activities. Reviewing any issues that may arise and proposing possible solutions.
- Assist with stakeholders management carrying out meetings to ensure the projects meet the required time, cost & quality standards of the agency. Managing the relationships with all the various stakeholders (both internal and external).
- Assist with the review of any variations to the original projects and assessing the economic impacts. Assisting with the negotiations of any changes with the contractors.
- Assist your tutor with the day-to-day facilities management of the ESRIN campus, making sure any issues are resolved and creating relationship with ESRIN staff to ensure they are happy with the environment we provide.

As reference, the main web site currently managed is <https://earth.esa.int>.

Competencies

Communication
Continuous Learning
Cross-Cultural Sensitivity
Self Motivation
Teamwork

Education

Applicants should preferably be in their final or second to last year of a University course in a Civil Engineering discipline or similar (eg. Construction Management).

Additional Requirements

The working languages of the Agency are English and French. A good knowledge of English is required. Knowledge of Italian would be an asset but is not essential.

Other information

For behavioural competencies expected from ESA staff in general, please refer to the [ESA Competency Framework](#).

The closing date for applications is 26 February 2020.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, and the United Kingdom. Nationals from Slovenia, as an Associate Member, or Canada as a Cooperating State, can apply as well as those from Bulgaria, Cyprus, Latvia, Lithuania and Slovakia as European Cooperating States (ECS).