

Job Title: Head of the Galileo Space Segment Procurement Office

Req ID 6261 - Posted 30/04/2018



EUROPEAN SPACE AGENCY

Vacancy in the Directorate of Navigation.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

Post

Head of the Galileo Space Segment Procurement Office

This post is classified A6 on the Coordinated Organisations' salary scale.

Location

ESTEC, Noordwijk, The Netherlands

Description

Head of the Galileo Space Segment Procurement Office, Galileo Programme Department, Directorate of Navigation.

Duties

The postholder will manage a large team in charge of procurement of the Galileo satellites from industry and related activities, in so doing liaising with the European Commission and the European GNSS Agency and reporting to the Head of Department. The main duties are:

- managing procurement of infrastructure and services related to the Galileo Space Segment, in particular satellites and associated launcher services, within the agreed technical requirements (including implementation of applicable security requirements), schedule and cost, including managing associated risks;
- managing overall space segment engineering, manufacturing, assembly, integration and testing (AIT), launch campaign and operational support activities, including reviews and analysis of changes, waivers and deviations, anomalies and alerts;
- supporting the Launch and Early Orbit Phase (LEOP), satellite commissioning, In-Orbit Test (IOT) services and nominal satellite operations;
- managing the Galileo Space Segment development and deployment plan, schedule, risk register and cost-at-completion, with the required key performance indicators, for consolidation at system-level by the System Office;
- implementing and enforcing risk and security management processes;
- managing an engineering team.

The Directorate is organised as a matrix and in performing these duties the postholder will ensure close coordination with system and other segment activities as well as other project disciplines, including project management support, PA&S, procurement and security.

In discharging these responsibilities, the postholder will be supported by:

- the Head of the Galileo Batch 4 Procurement Services;
- the Galileo FOC/Batch 3 Procurement Manager;
- the Galileo Space Segment Infrastructure Manager;
- the Galileo Launch Services Procurement Manager;
- the Head of the Galileo Payload Analysis, Simulation and Equipment Procurement Unit;
- the Head of the Galileo 2nd Generation Procurement Unit.

Technical competencies

Extensive experience in Satellite procurement, engineering, launch and operations

Extensive experience in managing/monitoring industrial work

Extensive knowledge of ESA Space system development and PA standards

Leadership competencies

Driving performance

Fostering cooperation & effective team-working

Behavioural competencies

Planning & Organisation

Responsible Decision-Making

Problem Solving

Education

Applicants should have a Master's degree or equivalent qualification in physics, engineering or a relevant discipline.

Additional requirements

Applicants should have a minimum of 15 years' experience in satellite engineering, procurement and operations. They must be eligible for security clearance by their national security administration.

Other information

For behavioural competencies expected from ESA staff in general, please refer to the ESA Competency Framework.

The working languages of the Agency are English and French. A good knowledge of one of these is required.

Knowledge of another Member State language would be an asset.

Please note that applicants may be required to undergo aptitude testing, including recognised psychometric testing as well as problem solving and decision-making exercises.

The closing date for applications is 28 May 2018.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom, and Canada and Slovenia and in addition of Member States of the European Union not members of ESA: Bulgaria, Croatia, Cyprus, Latvia, Lithuania, Malta and Slovakia.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment.