

## Job Title: Young Graduate Trainee for Technology Programme Management

Req ID 3972 - Posted 19/01/2018



### EUROPEAN SPACE AGENCY

Young Graduate Traineeship Opportunity in the Directorate of Technology, Engineering and Quality.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

#### Post

##### Young Graduate Trainee for Technology Programme Management

This post is classified F1.

#### Location

Noordwijk, Netherlands (NL)

#### Our team and mission

The Technology Programmes Office is responsible for:

- managing the Technology Research Programme (TRP) and General Support Technology Programme (GSTP), including the definition of the TRP and GSTP work plans and monitoring of implementation and assessment of achievements;
- communicating, disseminating and archiving results of all R&D activities supporting and organising training on technology matters;
- maintaining the technology website of the Directorate, in coordination with the Communication Officer;
- providing support to Member States in preparing and implementing National Technology R&D Programmes and Projects via collaborative activities and third party services;
- leading efforts on technology breakthroughs, innovation and spin-in.

Interested candidates are encouraged to visit the ESA website and in particular click here.

#### Field(s) of activities

Through the support of his tutor and more generally of the TEC-T office, the trainee will gather needed knowledge about activity management, ESA processes and associated tools.

The trainee will investigate recent developments and reported best-practices and proven methodology in the field of Technology R&D Management. The trainee will contribute to the definition of requirements and implementation of any improvement of processes and associated tools used in the office.

The trainee will perform an analysis of the technologies or subset of technologies, being supported recently in both Programmes to analyse the main objectives and the origin of those activities (e.g. follow-up of GSP/ ITI study, technology Push, project needs, Technology Roadmaps) with regards to achievement assessment.

The trainee will support to dissemination of results and lessons-learned within the Agency, with Member State Delegates and with Industry and Partners. The trainee will contribute to the Knowledge Management Initiative and ESA Digital Agenda.

Being in contact with ESA expert, the trainee will gather knowledge of state-of-the-art and future technologies, understanding of ESA collaboration with Member States and partners, and large overview of European Space Industry landscape, that will certainly be an asset for his career.

#### Technical competencies

Knowledge of relevant technical domains

Relevant experience gained during internships/project work

Breadth of exposure coming from past and/or current research/activities

Knowledge of ESA and its programmes/projects

#### Behavioural competencies

Self Motivation

Communication

Continuous Learning

Cross-Cultural Sensitivity

Teamwork

#### Education

Applicants should have just completed, or be in their final year of a University course at Masters Level (or equivalent) in a technical or scientific discipline.

#### Additional requirements

Background in Information Technologies tools (e.g. Sharepoint, website) and database Management (e.g. SQLServer) is an asset.

In addition to the above competencies, applicants should demonstrate good interpersonal skills and the capacity to work both independently and as part of a team.

Applicants must be fluent in English and/or French, the working languages of the Agency. A good proficiency in English is required. Knowledge of another Member State language would be an asset.

During the interview the candidates' motivation and overall professional perspective/career goals will also be explored

#### Other information

For behavioural competencies expected from ESA staff in general, please refer to the [ESA Competency Framework](#).

**The closing date for applications is 04 February 2018.**

If you require support with your application due to a disability, please email [contact.human.resources@esa.int](mailto:contact.human.resources@esa.int).

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, and the UK, or Slovenia as an Associate Member, Canada as a Cooperating State, Bulgaria,

Cyprus, Latvia, Lithuania and Slovakia as European Cooperating States (ECS).  
Priority will first be given to candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment