

Job Title: Industrial Policy Officer

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EUROPEAN SPACE AGENCY

Vacancy in the Directorate of Industry, Procurement and Legal Services.

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Post

Industrial Policy Officer

This post is classified A2-A4 on the Coordinated Organisations' salary scale.

Location

ESTEC, Noordwijk, The Netherlands

Description

Industrial Policy Officer in the New, Cooperating and Associate States Section, Industrial Policy and SME Division, Industrial Policy and Auditing Department, Directorate of Industry, Procurement and Legal Services.

Duties

The post holder reports to the Head of Section. Specific responsibilities and tasks include:

- Being the focal point of one or more New Member States (NMS) or European Cooperating States (ECS) for the preparation, initiation and implementation of the relevant actions relevant to each Member State's status and associated measures including;
 - Preparation and delivery of instructional presentations and courses
 - Preparation and defence of IPC reports and quarterly reports
 - Assessments of industrial capabilities and opportunities
 - Tender evaluation board support including proposal review, report writing, debriefs, negotiations and contract follow up, monitoring and technical reviews
 - Responding to queries, questions and concerns from industrial entities in said states
- Support to a Senior Industrial Policy Officer acting as focal point for a New Member State or European Cooperating State, including support to all of the points mentioned in the bullet above.
- Being the focal point for the support of one or more Associate Member State(s) to liaise with the delegation, provide insight to the ESA processes and identify opportunities and training for entities in that state.
- Assisting in the analysis of NMS/ECS/AS and ESA priorities as necessary to guide the content of the relevant industrial measures.
- Supporting awareness of NMS/AS participation in ESA programmes and the relationship with the relevant industrial measures, as well as NMS/AS national strategies and programmes;
- Carrying out or assisting with studies and surveys of NMS/ECS/AS capabilities for their relevance to ESA programmes;
- Assisting with participation in the European Technology Harmonisation process as necessary to support the interests of NMS/AS capabilities and the relationship with PECS activities;
- Defining and supporting ESA training initiatives in NMS/ECS/AS.

The work involves addressing multiple application and technology areas and numerous interfaces with staff across all ESA directorates and with NMS/ECS/AS entities.

Technical competencies

Knowledge of the ESA institutional framework, policies and/or programmes (technology, science, launchers, manned space and/or applications)

Knowledge of the European and international space sector (institutional, commercial and/or industrial)

Knowledge of ESA ITT and TEB processes
Knowledge of multiple technical domains

Behavioural competencies

Communication
Continuous Learning
Relationship Management
Responsible Decision-Making
Systems & Broader Business Thinking
Teamwork
Results Orientation
Strong analytical and reporting skills

Additional requirements

Candidates should have knowledge of space programmes, including both those of ESA and commercial programs in Europe.

Education

Applicants for this post should have a Master's degree or equivalent qualification in an engineering or scientific subject with at least five years' experience in development of space equipment or services and/or satellite systems engineering.

Other information

For behavioural competencies expected from ESA staff in general, please refer to the ESA Competency Framework. The working languages of the Agency are English and French. A good knowledge of one of these is required. Knowledge of another Member State language would be an asset. The Agency may require applicants to undergo selection tests.

The closing date for applications is 5 January 2018.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom and Canada and Slovenia.

Priority will first be given to internal candidates and secondly to external candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment.