

Job Title: Young Graduate Trainee for Political Affairs

Req ID 4701 - Posted 14/12/2017



EUROPEAN SPACE AGENCY

Young Graduate Traineeship Opportunity in the Director General's Services.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

Post

Young Graduate Trainee for Political Affairs

This post is classified F1.

Location

ESA Headquarters, Paris, France

Our team and mission

The Young Graduate Trainee (YGT) will be part of the ESA Political Affairs Office, Strategy Department, Director General's Services.

The Office is responsible for providing advice and support on political matters to the Director General.

This includes:

- ensuring appropriate coordination and representation of the DG and ESA in political affairs;
- providing support in the implementation of DG priorities for political affairs;
- maintaining and developing comprehensive and structured relations with parliaments in Europe and abroad; preparing the policy for, and coordinating, the Agency's relations with parliaments; acting as liaison with the European Interparliamentary Space Conference (EISC); coordinating International Astronautical Federation (i.a. Parliamentary Day);
- developing the political aspects of security and contributing to formulating security policy and strategy initiatives;
- performing ad hoc studies in support of the above tasks.

Interested candidates are encouraged to visit the ESA website: <http://www.esa.int>

Field(s) of activities

The YGT will support these Office activities:

- assessing the parliamentary and political affairs of Member States' activities related to space, identifying opportunities for decision-/policy makers where space supports developing, implementing and monitoring sectorial policies;
- support in preparing and organising high-level events;
- support in developing a strategy on space and security;
- support in performing ad hoc studies and policy analysis.

Technical competencies

Knowledge of relevant technical domains

Relevant experience gained during internships/project work

Breadth of exposure coming from past and/or current research/activities

Knowledge of ESA and its programmes/projects

Behavioural competencies

Self Motivation

Communication

Continuous Learning

Cross-Cultural Sensitivity

Teamwork

Education

Applicants should have just completed, or be in their final year of a university course at Masters' level (or equivalent) in political science or public administration.

Additional requirements

Applicants should have good knowledge of space-sector actors at national, European and international level, experience in data collection and analysis, being resourceful in identifying sources and pro-active in proposing new approaches. Publications relevant to space matters and experience in drafting policy papers will be considered an important asset.

The working languages of the Agency are English and French. A good knowledge of one of these is required. Knowledge of another Member State language would be an asset.

Applicants should also demonstrate good interpersonal skills and the capacity to work both independently and as part of a team.

During the interview, the candidates' motivation and overall professional outlook/career goals will also be explored.

Other information

For behavioural competencies expected from ESA staff in general, please refer to the [ESA Competency Framework](#).

The closing date for applications is 10 January 2018.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, and the UK, or Slovenia as an Associate Member, Canada as a Cooperating State, Bulgaria, Cyprus, Latvia, Lithuania and Slovakia as European Cooperating States (ECS).

Priority will first be given to candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment