

Job Title: Young Graduate Trainee U.S. & Canadian Space Policy

Req ID 2684 - Posted 20/10/2017



EUROPEAN SPACE AGENCY

Young Graduate Traineeship Opportunity in the Director General's Services.

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

Post

Young Graduate Trainee U.S. & Canadian Space Policy

This post is classified F1.

Location

Washington, United States (US)

Our team and mission

The ESA Washington Office monitors, analyses, and reports on developments in the space sector of the United States and Canada. It serves as the liaison for the Agency's contacts in those countries, supports the establishment of such contacts, and promotes the Agency's programmes and activities. It is subordinate to the External Relations Department in Paris and it supports all directorates of the Agency. The Office operates with one ESA staff and one local employee.

Field(s) of activities

Under the direct authority of the Head of the ESA Washington Office, the Young Graduate Trainee will:

1. Support the search, collection, and analysis of information regarding U.S. and Canadian space-related policy and programmatic developments. As part of that task, the YGT will attend and analyse relevant events primarily in the Washington area as instructed (e.g. conferences, hearings, meetings, etc.) and prepare related notes and reports in view of the Office's reporting task;
2. Contribute to the daily operation of the Office
3. Contribute to the preparation of Agency events in the U.S. and Canada;
4. Work on a dedicated study/project (to be defined in coordination with the YGT) with relevance for the tasks of the Office;

Technical competencies

Knowledge of relevant technical domains

initiative to broaden experience

Breadth of exposure coming from past and/or current research/activities

Knowledge of ESA and its programmes/projects

Behavioural competencies

Self Motivation

Communication

Continuous Learning

Cross-Cultural Sensitivity

Teamwork

Education

Applicants should have just completed, or be in their final year of a University course at Masters Level (or equivalent) in a technical or scientific discipline or in political sciences;

Additional requirements

In addition to the above competencies, applicants should demonstrate good interpersonal skills and the capacity to work both independently and as part of a team.
Applicants must be fluent in English and/or French, the working languages of the Agency. A good proficiency in English is required.
Knowledge of the space domain and the U.S. political system is desirable.

Other information

For behavioural competencies expected from ESA staff in general, please refer to the [ESA Competency Framework](#).

The Agency may require applicants to undergo selection tests.

The closing date for applications is 17 November 2017.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States:

Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy,

Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, and the United Kingdom, or Slovenia as an Associate Member, Canada as a Cooperating State, Bulgaria, Cyprus, Latvia, Lithuania and Slovakia as European Cooperating States (ECS).

Priority will first be given to candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment