

EUROPEAN SPACE AGENCY

Vacancy in the Directorate of Human Spaceflight and Robotic Exploration Programmes

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

POST Strategy Officer in the, Strategy and Outreach Office, [Directorate of Human Spaceflight and Robotic Exploration Programmes](#).

This position is for a limited duration of two years, with the possibility of an extension for a further year, and is classified in the A2–A4 grade band on the Coordinated Organisations' salary scale.

LOCATION ESTEC, Noordwijk (Netherlands).

DUTIES Under the direct authority of the Head of Office, the Strategy Officer is responsible for supporting the further development of the Directorate's strategy area for human and robotic exploration and the implementation of its end-to-end benefit management process.

Specific duties will include:

- defining and implementing scientific, technological and broader socio-economic impact assessment studies related to ESA's Space Exploration Programme, in close coordination with relevant organisational units at the Directorates of Human Spaceflight & Robotic Exploration (D/HRE), Science (D/SCI), Industry, Procurement & Legal Services (D/IPL), the Strategy Office (DG-S), the Communication Department (DG-C) and the External Relations Department (DG-E);
- defining *ex ante* and in close coordination with the project leadership the socio-economic impact of future ESA space exploration projects during the definition phase (Phase 0/A/B1);
- coordinating the preparation of the data package for, and reporting on the annual benefit assessment review conducted within, the Directorate;
- identifying and maturing partnership opportunities with European and international organisations, including emerging space actors;
- performing strategic research and analysis on specific topics relevant to the development and implementation of ESA's Strategic Plan for Space Exploration;
- supporting the Head of Office in coordinating ESA engagement in the inter-agency strategic coordination process conducted by the International Space Exploration Coordination Group, providing the ISECG secretariat;
- defining and implementing a systematic approach to soliciting contributions from and engaging academia in focused actions to advance the implementation of ESA's Space Exploration Strategy;
- supporting the Head of Office in implementing knowledge management processes and developing documents and presentations for ESA advisory and delegate bodies.

Responsibilities include supporting actions aimed at raising awareness of ESA's strategy for human and robotic exploration and promoting the European Space Exploration Envelope Programme.

In performing all these duties, the postholder will work in close coordination with the Senior Strategy Officer of the HRE Strategy & Outreach Office.

QUALIFICATIONS

Applicants for this post should have a Master's degree or equivalent qualification, preferably in business or in the political/social sciences. A system engineering background would be an asset.

They are expected to have an extensive knowledge of European and international space exploration policy, plans and programmes, plus experience of socio-economic impact analysis.

Candidates should have outstanding skills in terms of innovation and creativity, system and broader business thinking, communication, teamwork and relationship management.

They should have experience of strategic analysis, strong planning and organisation skills and a demonstrated ability to deliver excellent results under time pressure.

For behavioural competencies expected from ESA staff in general, please refer to the [ESA Competency Framework](#).

The working languages of the Agency are English and French. A good knowledge of one of these is required together with a working knowledge of the other. Knowledge of another Member State language would be an asset.

CLOSING DATE

The closing date for applications is **19 January 2017**.

Applications from external candidates should preferably be made [online](#) from the ESA website (www.esa.int/careers). Those unable to apply online should submit their CV to Human Resources Division, ESTEC, Keplerlaan 1, 2201 AZ Noordwijk ZH, The Netherlands.

ESA staff members wishing to apply should fill in the [Internal Application Form](#) and email it to [Apply2ESTEC](#).

The Agency may require applicants to undergo selection tests.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom and Canada.

Priority will first be given to internal candidates and secondly to external candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment.