



ESA/VN-ESTEC(2016)009,REV. 1
Paris, 3 May 2016
Reissued: 22 July 2016
(English only)

EUROPEAN SPACE AGENCY

Vacancy in the Directorate of Internal Services

ESA is an equal opportunity employer, committed to achieving diversity within the workforce and creating an inclusive working environment. Applications from women are encouraged.

POST Corporate Controller (2 posts) in the Corporate Planning and Controlling Division, Finance, Planning and Controlling Department, Directorate of Internal Services.

This post is classified in the A2–A4 grade band on the Coordinated Organisations' salary scale.

LOCATION ESTEC, Noordwijk (Netherlands).

DUTIES The postholder will have the following specific duties:

- assessing in-year and multi-year resource plans (including cost, cash, income, workforce/workload, procurement, schedule) and related risks and analysing deviations from planning;
- determining with Directorates measures to correct deviations from planning;
- analysing the pace of implementation of programmes in support of elaborating financial programmatic corridors and targets for activity domains;
- providing inputs for periodic reporting to the DG/Directors' Committee and to Member States on the overall planning status and achievements of ESA programmes and activities;
- supporting the definition and development of an Agency-wide corporate planning tool and the enhancement of related processes aimed at establishing a common single ESA data set;
- participating in the planning of contributors' financial obligations (including preparation of ESA budgets) and providing support for bilateral discussions with Member States;
- proposing cost-effective solutions for continuous improvement of reporting capabilities in support of controlling activities.

The incumbent will also be required to contribute to other planning, monitoring, reporting and controlling tasks as requested by management.

QUALIFICATIONS

Applicants for this post should have a Master's degree or equivalent qualification in engineering, business administration or a related discipline, together with relevant experience of controlling. Good knowledge of financial management systems is required. Knowledge of SAP is considered a distinct asset.

Candidates must demonstrate excellent analytical, communication, coordination and relationship management skills. The ability to provide quality output while working to tight deadlines is an essential pre-requisite.

For behavioural competencies expected from ESA staff in general, please refer to the [ESA Competency Framework](#).

The working languages of the Agency are English and French. A good knowledge of one of these languages is required together with a working knowledge of the other. Knowledge of another Member State language would be an asset.

CLOSING DATE

The closing date for applications is **23 August 2016**.

Applications from external candidates should preferably be made [online](#) from the ESA website (www.esa.int/careers). Those unable to apply online should submit their CV to Human Resources, ESTEC, Keplerlaan 1, 2201 AZ Noordwijk ZH, The Netherlands.

ESA staff members wishing to apply should fill in the [Internal Application Form](#) and email it to [Apply2ESTEC](#).

The Agency may require applicants to undergo selection tests.

If you require support with your application due to a disability, please email contact.human.resources@esa.int.

Please note that applications are only considered from nationals of one of the following States: Austria, Belgium, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Norway, Poland, Portugal, Romania, Spain, Sweden, Switzerland, the United Kingdom and Canada.

Priority will first be given to internal candidates and secondly to external candidates from under-represented Member States.

In accordance with the European Space Agency's security procedures and as part of the selection process, successful candidates will be required to undergo basic screening before appointment.